

**WORKSHOP AGENDA – 5:45 pm**  
**REGULAR MEETING - 7:00 pm**  
**Monday, November 7, 2022**

Public Hearings:

7:05 Dowd Street – Zoning Ordinance

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Workshop:

5:45 pm Marijuana Shop Processors

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1. Discuss:
  - a. COVID Bonus
  - b. Penflex Service Fee Agreement Renewal - \$4,000
  - c. Department of Public Works – Toshiba replacement copier
  - d. Luna Restaurant & Lounge Inc (14 Main Street) liquor license – waiver of 30 day wait period
  - e. Comp Alliance Member Participation Agreement
  - f. Westhab discussion
  - g. Alternate side parking rules in the Harbors
2. Authorize expenditure for COVID Bonus in the amount of \$36,571.43
3. Authorize Mayor to sign Penflex Service Fee Agreement Renewal - \$4,000
4. Authorize expenditure for Department of Public Works - Toshiba copier lease in the amount of \$115.00/month; 63 month lease
5. Authorize Mayor to sign Comp Alliance Member Participation Agreement
6. Set Public Hearing for Cannabis Dispensary Law

*Announcements*

*Gran Fondo Bicycle Race – Sunday May 21, 2023*

**Penflex Actuarial Services, LLC.**  
**11/1/2022-10/31/2023 Service Fee Agreement**

**HAVERSTRAW FIRE DEPARTMENT**  
**SERVICE AWARD PROGRAM**

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**Standard Services Fee Schedule**

Base Fee: \$4,000

Per-Participant Fee: \$21

Payment certification and trustee directive letters: \$75 per letter

**Total Estimated Standard and Distribution Services Fees: \$8,300**

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**Optional Preparation of Financial Statement Disclosures (For Additional Fee)**

Disclosure Packages Provided For Program Year 2021:

NYS LOSAP Audit Package:	<u>Yes</u>	Auditing Firm:	N/A - sent to Village
GASB 73 Package:	<u>Yes</u>	Contact Name:	N/A - sent to Village
		Email Address:	N/A - sent to Village

Please Check 'Yes' Or 'No' For Program Year 2022:

Complete the NYS LOSAP Audit Package for a fee of \$495: \_\_\_\_\_ Yes \_\_\_\_\_ No

Please refer to the enclosed newsletter titled 'NYS Volunteer Firefighter LOSAP Audit Requirement' for more information.

Complete the GASB 73 Package for a fee of \$1,100: \_\_\_\_\_ Yes \_\_\_\_\_ No

Please refer to the enclosed 'GASB 73 FAQs' for more information. For a sample, please email: info@penflexinc.com.

**PLEASE NOTE: If you are requesting any Disclosure Packages, please review and make any necessary changes to your auditor's information noted above.**

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All other services are optional and are billed only when requested. Please call for fee estimates and purchase order arrangements. Optional services include additional client meetings, drafting of special correspondence and documents, and performing actuarial cost estimate calculations. Plan transfers have a \$750 processing fee, while plan consolidations or terminations fee will be determined by the complexity of the work upon request.

To authorize Penflex Actuarial Services, LLC. to begin providing these services in accordance with this fee schedule, please have the Mayor sign and return this Service Fee Agreement. Keep a copy for your records.

\_\_\_\_\_  
Print Name  
Mayor  
Village of Haverstraw

\_\_\_\_\_  
Signature

*Paul A. Cagnetta*  
Paul A. Cagnetta  
Vice President of Operations  
Penflex Actuarial Services, LLC.

\_\_\_\_\_  
Email Address

# TOSHIBA

## INVESTMENT SCHEDULE

### VILLAGE OF HAVERSTRAW-HAVERSTRAW

#### Proposed Solution

##### Model Details

- (1) Toshiba e-STUDIO3528A
  - Included Features: RADF Document Feeder, Copier Stand, Fax Unit / 2nd Line Fax Unit

##### Service Details

Pool Name	Quarterly Overage Per Page
Mono Pool	\$0.00750

##### Total Monthly Investment

- 63 Month Lease \$115.00

Monthly investment includes parts, labor, travel, and supplies; everything except for paper, staples, and applicable taxes.