

**WORKSHOP AGENDA – 6:00 pm**  
**REGULAR MEETING - 7:00 pm**  
**Monday, April 18, 2022**

Public Hearings:

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Workshop:

6:15 Jonathan Polanco – Associate Justice Court Clerk

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7:05 Andy Maniglia – Admiral’s Cove Site Plan and GML Override

1. Discuss:
  - a. Bid for Summer Camp Transportation
  - b. NYS Agreement for Abuse Prevention and Treatment Block Grant
  - c. Brooker Engineering Proposal for the preparation of 2022 MS4 and MCC Annual Report and Self-Assessment Audit
  - d. Haverstraw Fire Department Election of Chiefs
  - e. Bricktown Museum request for Village Assistance for Earth Day Festival at Emeline Park – Saturday, April 23, 2022
  - f. 2022-2023 Budget Corrections to Assessed Valuation
  
2. Authorize Clerk/Treasurer to go out to bid for summer camp transportation
3. Authorize Mayor to sign NYS Agreement for Abuse Prevent and Treatment Block Grant Supplement Award - \$73,057
4. Authorize Mayor to sign the Brooker Engineering proposal for the 2022 MS4 and MCC Annual Report and Self-Assessment Audit - \$1,200

*Announcements*



**STATE OF NEW YORK AGREEMENT FACE PAGE**

<p><b>STATE AGENCY:</b></p> <p>Office of Addiction Services and Supports          1450 Western Avenue          Albany, NY 12203-3526</p>	<p><b>BUSINESS UNIT/DEPT. ID:</b> OAS01/3670000</p> <p><b>CONTRACT NUMBER:</b> CFA0067</p> <p><b>CONTRACT TYPE:</b></p> <p><input checked="" type="checkbox"/> Multi-Year Agreement  <input type="checkbox"/> Fixed Term Agreement</p>
<p><b>CONTRACTOR SFS PAYEE NAME:</b></p> <p>HAVERSTRAW VILLAGE OF</p>	<p><b>TRANSACTION TYPE:</b></p> <p><input checked="" type="checkbox"/> New  <input type="checkbox"/> Amendment</p>
<p><b>CONTRACTOR DOS INCORPORATED NAME:</b></p> <p>Village of Haverstraw</p>	<p><b>PROJECT NAME:</b></p> <p>Substance Abuse Prevention and Treatment Block Grant Supplement</p>
<p><b>CONTRACTOR IDENTIFICATION NUMBERS:</b></p> <p>NYS Vendor ID Number: 1000001493          Federal Tax ID Number: 136007299          DUNS Number (if applicable): 096981634</p>	<p><b>AGENCY IDENTIFIER:</b> 1779</p> <p><b>CFDA NUMBER (Federally Funded Grants Only):</b>          93.959</p>
<p><b>CONTRACTOR PRIMARY MAILING ADDRESS:</b>          Village of Haverstraw, 40 New Main Street  <del>50 New Broad St</del>          Haverstraw, NY 10927</p> <p><b>CONTRACTOR PAYMENT ADDRESS:</b></p> <p><input checked="" type="checkbox"/> Check if same as primary mailing address</p> <p><b>CONTRACT MAILING ADDRESS:</b></p> <p><input checked="" type="checkbox"/> Check if same as primary mailing address</p>	<p><b>CONTRACTOR STATUS:</b></p> <p><input checked="" type="checkbox"/> Municipality  <input type="checkbox"/> Tribal Nation          Not-for-Profit</p> <p><b>Charities Registration Number:</b></p> <p><b>Exemption Status/Code:</b></p> <p><input type="checkbox"/> Sectarian Entity</p>

## STATE OF NEW YORK AGREEMENT FACE PAGE

<p><b>CURRENT CONTRACT TERM:</b> From: 3/15/2021      To: 3/14/2023</p> <p><b>CURRENT CONTRACT PERIOD:</b> From: 3/15/2021      To: 3/14/2023</p> <p><b>AMENDED TERM:</b> From:                      To:</p> <p><b>AMENDED PERIOD:</b> From:                      To:</p>	<p><b>CONTRACT FUNDING AMOUNT</b> <i>(Multi-year - enter total projected amount of the contract; Fixed Term – enter current period amount):</i></p> <p><b>CURRENT: \$73,057</b></p> <p><b>AMENDED:</b></p> <p><b>FUNDING SOURCE: Federal Substance Abuse Prevention and Treatment Block Grant</b></p>								
<p><b>ATTACHMENTS PART OF THIS AGREEMENT:</b></p> <table style="width: 100%; border: none;"><tr><td style="width: 25%; vertical-align: top;"><input checked="" type="checkbox"/> Attachment A:</td><td style="vertical-align: top;"><input checked="" type="checkbox"/> A-1 Program Specific Terms and Conditions <input checked="" type="checkbox"/> A-2 Federally Funded Grants and Requirements Mandated by Federal Laws</td></tr><tr><td style="vertical-align: top;"><input checked="" type="checkbox"/> Attachment B:</td><td style="vertical-align: top;"><input checked="" type="checkbox"/> B-1 Contract Budget and Funding Summary - SAPT Supplemental Award #1 <input type="checkbox"/> B-2 Contract Budget and Funding Summary - SAPT Supplemental Award #2</td></tr><tr><td style="vertical-align: top;"><input checked="" type="checkbox"/> Attachment C:</td><td style="vertical-align: top;"><input checked="" type="checkbox"/> C-1 Scope of Work - SAPT Supplemental Award #1 <input type="checkbox"/> C-2 Scope of Work - SAPT Supplemental Award #2</td></tr><tr><td style="vertical-align: top;"><input checked="" type="checkbox"/> Attachment D:</td><td style="vertical-align: top;"><input checked="" type="checkbox"/> D-1 Payment and Reporting Schedule (Initial Advance) <input type="checkbox"/> D-2 Payment and Reporting Schedule (Reimbursement Only)</td></tr></table>		<input checked="" type="checkbox"/> Attachment A:	<input checked="" type="checkbox"/> A-1 Program Specific Terms and Conditions <input checked="" type="checkbox"/> A-2 Federally Funded Grants and Requirements Mandated by Federal Laws	<input checked="" type="checkbox"/> Attachment B:	<input checked="" type="checkbox"/> B-1 Contract Budget and Funding Summary - SAPT Supplemental Award #1 <input type="checkbox"/> B-2 Contract Budget and Funding Summary - SAPT Supplemental Award #2	<input checked="" type="checkbox"/> Attachment C:	<input checked="" type="checkbox"/> C-1 Scope of Work - SAPT Supplemental Award #1 <input type="checkbox"/> C-2 Scope of Work - SAPT Supplemental Award #2	<input checked="" type="checkbox"/> Attachment D:	<input checked="" type="checkbox"/> D-1 Payment and Reporting Schedule (Initial Advance) <input type="checkbox"/> D-2 Payment and Reporting Schedule (Reimbursement Only)
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**STATE OF NEW YORK AGREEMENT SIGNATURE PAGE**

IN WHITNESS THEREOF, the parties hereto have executed or approved this Contract on the dates below their signatures.

**CONTRACTOR:**

HAVERSTRAW VILLAGE OF  
50 W Broad St  
Haverstraw, NY 10927

By: \_\_\_\_\_

Michael F. Kohut

Printed Name

Title: Mayor, Village of Haverstraw

Date: April 4, 2022

**STATE AGENCY:**

NYS Office of Addiction Services and Supports  
1450 Western Avenue  
Albany, NY 12203-3526

By: \_\_\_\_\_

Karen C. Stackrow

Title: Director of Contracts and Procurements

Date: \_\_\_\_\_

**STATE OF NEW YORK**

County of Rockland

On the \_\_\_\_ day of April, 2022, before me personally appeared Michael F. Kohut, to me known, who being by me duly sworn, did depose and say that he/she resides at 34 Rela Avenue, Haverstraw NY, that he/she is the Mayor of the Village of Haverstraw, the contractor described herein which executed the foregoing instrument; and that he/she signed his/her name thereto as authorized by the contractor named on the face page of this Master Contract.

(Notary) \_\_\_\_\_





# BROOKER ENGINEERING PLLC

NY OFFICE  
74 Lafayette Avenue, Suite 501 845.357.4411 Tel  
Suffern, NY 10901 845.357.1896 Fax

NJ OFFICE  
22 Paris Avenue, Suite 105 201.750.3527 Tel  
Rockleigh, NJ 07647

April 12, 2022

Honorable Mayor & Board of Trustees  
Village of Haverstraw  
40 New Main Street  
Haverstraw, NY 10927

Attn.: Carmelina Palumbo - Village Clerk/ Treasurer

Re: Proposal for Engineering Services  
Annual Report for MS4  
Municipal Separate Stormwater Sewer Systems  
2022 MCC-Municipal Compliance Certificate  
FY: March 2021 through March 2022

Dear Mayor & Board of Trustees:

In response to the NYSDEC Division of Water requirements, we are submitting herewith a proposal to perform the engineering services associated with the preparation of the necessary 2022 Annual Report.

The Annual Report is required to allow the NYSDEC to monitor each municipality's progress in achieving the measurable goals in accordance with the six initial Management Practices identified in the previously submitted Letter of Intent. In addition to the report, a Municipal Compliance Certificate certifying you are implementing and complying with all applicable conditions of the permit, must be completed and submitted. Please be advised that the deadline for submission of the MS4 Annual Report and MCC is June 1, 2022.

**Stormwater Mapping/Illicit Discharge** – the stormwater conveyance system mapping has been initiated by summer staff and the DPW department in prior years. The mapping of outfalls is complete and mapping of catch basins partially complete. The goal of the program is to have the full stormwater conveyance system mapped in GIS. This includes all structures; catch basins, manholes, headwalls, ditches, swales and pipes – essentially any component of the stormwater systems that convey stormwater. The Round 15 Grant monies are intended for this purpose. New software has been developed to collect and record the system attributes. The DPW staff will require updated training to perform this work.

We can work with Bobby Drexler and the DPW to assist them in performing the continued mapping and provide support and training as needed. As this additional data is compiled, we will then update the stormwater maps and drainage area maps. The grant funds from Round 15 may be utilized for all of these tasks.

Outfall inspections are required to be completed; 20 % each year but are no longer a qualifying reimbursable item under Round 15.

**Education and Outreach** is one of the areas the Village should continue to work on regularly to be in compliance with the MS-4 goals. The relevant Village staff should attend seminars and take classes to support their responsibilities. The Planning Board, Zoning Board and Village Board members should also participate in educational opportunities as it relates to best management practices. Stormwater Management, Erosion Control and Illicit Discharge Identification and Elimination are topics which should be focused upon. The Village should continue to participate in the Stormwater Consortium. If the Village would like me to continue to attend the monthly meetings on your behalf, my name should be listed as one of the two representatives when executing the annual contract with Cornell Cooperative. When seminars or classes become available I will be sure to notify you so the appropriate staff could attend the seminars.

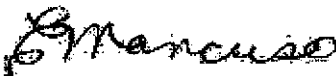
**The Self-Assessment Audit** is a required component of the Annual Report. The Self-Assessment is a survey of each of the components of the Village Stormwater Management Plan to ensure compliance. I will review the data with Bobby Drexler in preparing the Self-Assessment.

**Fee for Service**

The total lump sum fee for the preparation of the 2022 MS4 and MCC Annual Report and Self-Assessment Audit is: \$1,200.

We thank you for the opportunity to submit this proposal. Your signature below will authorize us to begin work. Should you have any questions, please feel free to contact me.

Very truly yours,



BROOKER ENGINEERING, PLLC  
Eve M. Mancuso, P.E., Partner

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Accepted by

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Date:





