

WORKSHOP AGENDA – 6:00 pm
REGULAR MEETING - 7:00 pm
Monday, March 7, 2022

Public Hearings:

Workshop:

5:30 Edye McCarthy (Village Assessor) – Board Assessment Review

1. Discuss:

- a. Northern Riverview Tax Exemption
- b. Passport Labs – additional ticketing handheld device(s)
- c. IT upgrade
- d. Accept Justice Court Assistance Program Award - \$6,300
- e. Lion's Club request to hold Carnival from March 31 – April 3, 2022
- f. Henningson, Durham & Richardson Cell Tower RFP Task Order modifications and 2022 Task Order Agreement
- g. Video Surveillance System - Linstar
- h. Village's social media - Delilah Blue Flynn

2. Authorize expenditure to AAA Cooleration for HVAC replacement for Haverstraw Community Center - \$2,983
3. Authorize expenditure to Passport Labs for additional ticketing handheld device(s) – \$225/month per unit
4. Authorize Mayor to sign Task Order 2020-01 Modification #4 (Close Out) and make final payment to Henningson, Durham & Richardson Architecture and Engineering - \$567
5. Authorize Mayor to sign Master Short Form Agreement with Henningson, Durham & Richardson Architecture and Engineering for 2022
6. Authorize Mayor to sign Task Order 2022-01 with Henningson, Durham & Richardson Architecture and Engineering and make initial payment for services from February 1 – July 31, 2022 - \$8,500
7. Authorize expenditure to Linstar for testing of existing Video Surveillance System - \$17,336.73
8. Authorize expenditure to Linstar for Video Surveillance System - \$222,750
9. Authorize expenditure to Delilah Blue Flynn for Village's social media - \$1,000/month
10. Approve the 2021 Service Award Program Firefighter Records

Announcements

2021-22 Justice Court Assistance Program Award Reconciliation Report

Please fax this Report along with paid receipts to the dedicated JCAP Fax Number 518-471-4807, email jcap@nycourts.gov or mail to: Office of Justice Court Support, 187 Wolf Road, Suite 103, Albany, N.Y.12205

In the space provided below, please sign and indicate the exact amount spent
***Funds to be spent within 180 days of receipt**

Haverstraw Village Court, Rockland County

District

Item Category	Item Name	Approved Quantity	Item Approved To
Construction	3 Windows @ \$2,100.00 ea.	3	\$6300.00
Total Amount of Grant			\$6,300.00

SPECIAL NOTE REGARDING AWARD DISBURSEMENTS:

Your Town Supervisor or Village Mayor should receive a check for the amount of the grant or the grant amount will be sent via direct deposit your municipality. All grant recipients are reminded that, as required by law, funds received hereunder may not be used for purposes other than the purchase of the item(s) set forth on the enclosed award form or used to offset the cost of another grant item awarded at a set monetary amount. Also, as stipulated in the municipal certification accompanying the application for your grant, "any goods and/or services purchased with any Justice Court Assistance Program funds shall be obtained in accordance with acceptable procurement practices established by the governing municipality including, but not limited to, competitive bidding and procurement policies and procedures."

*Please submit paid receipts indicating funds were spent on approved items along with this Reconciliation Report within 180 days from receipt. Remember to save your receipts for at least three years for audit and review purposes. **If the amount you spend purchasing the item(s) approved on this Report is less than the amount awarded, leftover funds are not to be used to offset the cost of another grant item. Please contact OJCS at 800-232-0630 for further direction.**

Total Amount Spent: _____

By signing this form, I affirm that all the above approved items were purchased.

Date: _____ **Print Name:** _____ **Signature:** _____

FOR OJCS USE ONLY

Application #	5429	Attachments	_____
Vendor ID#	1000001493	AO Date	_____
Voucher#	_____	DN/SP	_____
Submit Date	_____	Business Unit	_____
		Approval Date	_____
		Grant Amt	_____
		Final Approval	_____



AAA Cooleration Service, Inc.

15 Bridge Street
Garnerville, NY 10923

" Licensed to Chill"
www.aaacool.com
845-947-2113
info@aaacool.com

PROPOSAL

2/18/2022

Name / Address

Village of Haverstraw
40 New Main Street
Haverstraw, NY 10927
Attn: Mayor, Michael Kohut
Ruben Barrios, Bldg. Inspector

Rep	Proposal Name				JOBSITE/LOCATION	
TJC	Etac2topflr				Community Center	
Item	Description	Rate	Quantity	Each	Total	
	We propose to remove and replace the existing HVAC Unit with a New ETac2 HVAC Thru the wall unit at the Haverstraw Community Center for Jean Marie's Office on the top floor			2,983.00	2,983.00T	

All materials are guaranteed to be as specified, and the above work to be performed in accordance with any drawings and/or specifications submitted and signed by both parties prior to this proposal (if app.). Any alterations or deviations from the above specifications involving extra costs will be executed only upon written orders and will be at extra charge over and above the proposed amount. AAA Cooleration Service reserves the right to substitute any equipment and/or materials with other brands of comparable quality. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, theft and other necessary insurance upon above work. Barring unforeseen. AAA Cooleration not responsible for any damages caused by Acts of God, Vandalism, Terrorism or War. Workman compensation and Public Liability. This proposal good for 30 days. All Carpentry, Masonary, and Electric to be performed by others.

AUTHORIZED SIGNATURE OF ACCEPTANCE: _____ PRINTED NAME: _____	Subtotal	\$2,983.00
	Sales tax or exempt certificate (0.00)	\$0.00
	Total	\$2,983.00

TASK ORDER 2020-01 Modification #4 – CLOSE OUT

This Task Order modification pertains to an Agreement by and between Village of Haverstraw, (“OWNER”), and Henningson, Durham & Richardson Architecture and Engineering, PC (“ENGINEER”), dated February 2, 2017, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order modification shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order modification shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER: **2020 - 01 MODIFICATION #4**

PROJECT NAME: *Village of Haverstraw Wireless Telecommunications –
Development of Request for Proposals/Request for Information
(RFP/RFI)*

PART 1.0 PROJECT DESCRIPTION: Tasks and support related to developing a RFP/RFI to solicit interest in and scopes of work for siting and constructing a telecommunications facility on Village-owned property.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

- Draft a **“Request for Proposal” (RFP) and/or “Request for Information” (RFI) for the design, construction, and operation of a wireless telecommunication tower / facility and associated equipment on Village-owned property in the Village of Haverstraw.** Research will be conducted into RFP/RFIs that have been developed in other municipalities for similar initiatives. It is anticipated that the RFP/RFI will include: ***RFQ COMPLETE; RFP Finalized in October 2021***
 - **Statement of Purpose and Overview**, including a description of existing wireless communications service in the Village (commercial carriers), and Village’s desire to evaluate interest in co-location at a new tower structure.
 - **Map Resources / Property Information** – Municipal property maps, Zoning and Right-of-Way (ROW) maps, utility maps, and municipal boundary maps. It is assumed that property at the DPW facility and/or off of Dowd Street will be targeted for the RFP. *(To be provided by Village)*
 - Relevant **Village Code passages** that relate to the installation and operation of wireless telecommunications facilities. *(To be provided by Village and HDR)*
 - **Schedule of RFP/RFI deliverables** to be submitted for Village review including, but not limited to:
 - *Qualifications Statement* noting experience with wireless telecommunication facility and tower design, installation, and operation; experience working with municipalities and carriers on similar projects;
 - RF field and/or desktop analysis work to study existing wireless conditions, tower height assumptions including co-location, and post-installation conditions and to document incremental wireless service that would be provided. The need for Village antennas (e.g., EMS, DPW, Police, Fire) may also be included for consideration.

- *Design specifications and aesthetic options* for monopole / tower, antennas, and all other equipment proposed.
 - *Technical Report* that describes existing gaps in service (as known); number / names of wireless carriers that can be accommodated by the proposed facility; operations and frequencies (4G, 5G) involved; RF emissions statement; aesthetic options and photo examples; construction procedures and schedule; operation and maintenance. It is noted that a balloon float and photosimulations/viewshed map may also be requested as part of this work.
 - RFP/RFI format will be based on Village of Haverstraw sample RFPs for other types of projects. Process for Village reviews of submittals and selection will be described in the RFP/RFI. It is recommended that an anticipated project schedule be provided in the RFP, including the review of RFP responses, selection / award, Village administrations / contracting, and pathway for necessary approvals and construction (*to be developed by Village and HDR*).
- Review Draft RFP/RFI document (format and content) with Village representatives; finalize. ***RFQ COMPLETE; RFP finalized***
 - Assist the Village with preparing a public notice for the RFP/RFI, and/or developing a list of potential bidders (e.g., infrastructure companies such as Homeland Towers and Crown Castle; commercial wireless carriers Verizon, T-Mobile/Sprint, and AT&T) for the solicitation. ***COMPLETE***
 - Review RFP/RFI responses and evaluate with Village representatives. A site walk of the property(s) may be scheduled with prospective respondents. ***COMPLETE for RFQ; to be conducted for RFP (submittals RECD December 2, 2021). HDR will manage questions from RFP respondents (COMPLETE).***
 - HDR will also conduct research into lease terms / revenue that may be realized for certain scenarios. We note that actual interest (and revenue) may be dependent on several factors, such as
 - Existing wireless facilities that already exist in the Village or area;
 - Carrier build-out plans ***COMPLETE***
 - Provide post-RFQ support in developing Agreement, RFP, lease terms, engineering/technical needs, and selection of firm to construct 1 or 2 tower structures on Village-owned property. ***In-Progress (November – January 2022)***

Key assumptions:

- Technical and zoning limitations may preclude a maximum height / size for a wireless facility located on municipal property. This will be scoped in the RFP/RFI, and information on number of carriers / names of carriers that may be interested will be requested, along with contemplated tower height. A balance to maintain aesthetic impacts with reliable wireless service is desired; however, it is noted that if coverage/service from all carriers that currently service the Village area and if co-location of Village antennas are desired, the height / size of a tower facility will likely need to increase. ***Discussion Point***

- It is assumed that Village reviews of the RFP/RFI will be conducted by the Village Board, Building Department, Planning Board, DPW, Village Planner, and Village Attorney. The development of a cell site on municipal property may not require a Special Use Permit, and a Building Permit may be appropriate for construction and operation.
- Participation at public meetings as part of this RFP/RFI process is not included in this Task Order scope. However, two conference calls / meetings with Village staff and consultants are assumed for Task Order scoping and costing.

PART 3.0 OWNER’S RESPONSIBILITIES:

Furnish HDR with relevant documents such as other Request for Proposal documents, maps, utility / ROW information, and other above-referenced materials and feedback.

PART 4.0 PERIODS OF SERVICE: June 1, 2020 – ~~August 31, 2020~~ January 31, 2022

PART 5.0 ENGINEER’S FEE: The initial Task Order budget was **\$7,000** (initial approved budget; HDR tracking work on a time and material [T&M] basis). Modification #1 (approved) provided an addition \$4,700 (for a new Task Order budget of **\$11,700**). Modification #2 provided an addition \$3,900 (for a new Task Order budget of **\$15,600**). Modification #3 provided an additional \$3500 (for a new Task Order budget of **\$19,100**). Modification #4 proposed an additional \$567 (for a final Task Order budget of **\$19,667**).

PART 6.0 OTHER: Not applicable

This Task Order modification is executed this _____ day of _____, 2022.

Village of Haverstraw

HENNINGSON DURHAM & RICHARDSON
ARCHITECTURE AND ENGINEERING, PC
“ENGINEER”

“OWNER”

BY: _____

BY: _____

NAME: _____

NAME: Yiannoulla Charalambous

TITLE: _____

TITLE: Authorized Representative

ADDRESS: _____

ADDRESS: 500 Seventh Avenue, 15th Fl
New York, NY 10018

**MASTER SHORT FORM AGREEMENT FOR PROFESSIONAL SERVICES
AGREEMENT NUMBER 2022**

THIS AGREEMENT is made as of this _____ day of _____, 2022, between the Village of Haverstraw, New York, hereinafter referred to as "OWNER", and Henningson, Durham & Richardson Architecture and Engineering, P.C., hereinafter referred to as "ENGINEER" or "CONSULTANT," for consulting services as described in this Agreement.

WHEREAS, OWNER desires to retain ENGINEER, a professional engineering firm, to provide professional engineering, consulting and related services ("Services") on one or more projects in which the OWNER is involved; and

WHEREAS, ENGINEER desires to provide such services on such projects as may be agreed, from time to time, by the parties;

NOW, THEREFORE, in consideration of the mutual covenants contained herein, the parties agree as follows:

SECTION I. PROJECT TASK ORDER

- 1.1 This Agreement shall apply to as many projects as OWNER and ENGINEER agree will be performed under the terms and conditions of this Agreement. Each project ENGINEER performs for OWNER hereunder shall be designated by a "Task Order." A sample Task Order is attached to this Agreement and marked as Exhibit "A". No Task Order shall be binding or enforceable unless and until it has been properly executed by both OWNER and ENGINEER. Each properly executed Task Order shall become a separate supplemental agreement to this Agreement.
- 1.2 In resolving potential conflicts between this Agreement and the Task Order pertaining to a specific project, the terms of this Agreement shall control.
- 1.3 ENGINEER will provide the Scope of Services as set forth in Part 2 of each Task Order.

SECTION II. RESPONSIBILITIES OF OWNER

In addition to the responsibilities described in paragraph 6 of the attached "Henningson, Durham & Richardson Architecture and Engineering, P.C. Terms and Conditions for Professional Services," OWNER shall have the responsibilities described in Part 3 of each Task Order.

SECTION III. COMPENSATION

Compensation for ENGINEER's Services shall be in accordance with Part 5 of each Task Order, and in accordance with paragraph 11 of the attached HDR Terms and Conditions.

SECTION IV. TERMS AND CONDITIONS OF ENGINEERING SERVICES

The HDR Terms and Conditions, which are attached hereto in Exhibit B, are incorporated into this Agreement by this reference as if fully set forth herein.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the day and year first written above.

"OWNER"

BY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

HENNINGSON, DURHAM &
RICHARDSON ARCHITECTURE AND
ENGINEERING, P.C.
"ENGINEER"

BY: _____

NAME: _____

TITLE: _____

ADDRESS: _____

STAFF ROSTER AND RATES

2022

Labor Rates		
Staff	Role	2022 Rates
Jacob Bower	Accounting; Admin	\$88.00
Sean Decken	Production / Deliverables	\$100.00
Haley Rosado, Colin Mills	Graphics, Environmental Scientist, Recon and Mapping	\$125.00 \$153.00
TBD, if necessary	Structural Engineer I	\$130.00
Stacy Calta	Technical / Code; Visual Assessment; SEQRA	\$179.00
Michael Musso, P.E.	Program / Project Manager	\$272.00

Rates are effective through December 31, 2022.

EXHIBIT A

SAMPLE TASK ORDER

This Task Order pertains to an Agreement by and between the Village of Haverstraw, New York, ("OWNER"), and Henningson, Durham & Richardson Architecture and Engineering, P.C. ("ENGINEER"), dated _____, 2022, ("the Agreement"). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER:

PROJECT NAME:

PART 1.0 PROJECT DESCRIPTION:

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

PART 3.0 OWNER'S RESPONSIBILITIES:

PART 4.0 PERIODS OF SERVICE:

PART 5.0 ENGINEER'S FEE:

PART 6.0 OTHER:

This Task Order is executed this _____ day of _____, 2022.

HENNINGSON, DURHAM &
RICHARDSON ARCHITECTURE AND
ENGINEERING, P.C.

"OWNER"

"ENGINEER"

BY: _____

BY: _____

NAME: _____

NAME: _____

TITLE: _____

TITLE: _____

ADDRESS: _____

ADDRESS: _____

EXHIBIT B
TERMS AND CONDITIONS

TASK ORDER 2022-01

This Task Order pertains to an Agreement by and between the Village of Haverstraw, New York, (“OWNER”), and Henningson, Durham & Richardson Architecture and Engineering, P.C. (“ENGINEER”), dated _____, 2022, (“the Agreement”). Engineer shall perform services on the project described below as provided herein and in the Agreement. This Task Order shall not be binding until it has been properly signed by both parties. Upon execution, this Task Order shall supplement the Agreement as it pertains to the project described below.

TASK ORDER NUMBER:

PROJECT NAME: Village of Haverstraw Wireless Telecommunications –
Post RFP Tasks (planning, permitting, pre-construction)

PART 1.0 PROJECT DESCRIPTION: Support services related to new wireless facility siting on municipal properties.

PART 2.0 SCOPE OF SERVICES TO BE PERFORMED BY ENGINEER ON THE PROJECT:

- Provide technical support services related to new wireless facility siting on municipal properties: planning, permitting, and pre-construction phase tasks associated with the Wireless RFP. Review of submittals from Homeland Towers and interfacing with tower company and Village representatives with regard to siting and constructing telecommunications facilities on Village-owned property.
- Participate at two meeting with Homeland Towers and Village representatives.
- Scope out submittal needs with Village (e.g., permit application process, Drawings, structural analyses, RF emissions reports, SEQRA-type submittals, etc.).
- Conduct technical reviews of submittals.
- Attend up to two Village board meetings to discuss the projects.

PART 3.0 OWNER’S RESPONSIBILITIES:

Furnish HDR with relevant documents.

PART 4.0 PERIODS OF SERVICE: February 1, 2022 – July 31, 2022

PART 5.0 ENGINEER’S FEE: The initial Task Order budget proposed is **\$8,500** (HDR will track work on a time and material [T&M] basis). Should this scope need to be revised or expanded, we will discuss with the Village prior to conducting additional work.

PART 6.0 OTHER: Not applicable

This Task Order is executed this _____ day of _____, 2022.

HENNINGSON, DURHAM &
RICHARDSON ARCHITECTURE AND
ENGINEERING, P.C.
"ENGINEER"

"OWNER"

BY: _____

BY: _____

NAME: _____

NAME: Yiannoulla Charalambous

TITLE: _____

TITLE: Authorized Representative

ADDRESS: _____

ADDRESS: 500 Seventh Avenue, 15th Fl
New York, NY 10018



Prepared For:
Michael Kohut
Mayor
Village of Haverstraw
40 New Main Street
Haverstraw, NY 10927
845-429-0300
Michael.kohut@vohny.com

Prepared By:
John Dale
Account Manager
LINSTAR Inc.
430 Lawrence Bell Drive
Buffalo, NY 14221
845-467-3901
John.dale@linstar.com

Quantity	Description	Unit Price	Extended Price
15	1080P H.265 Outdoor PTZ 21X Zoom NYS Part # WV-6530N	\$ 2,693.10	\$ 40,396.50
15	Wall Mount Bracket for SW599 NYS Part # WV-Q122A	\$ 420.18	\$ 6,302.70
14	POLE MOUNT KIT OUTDOOR NYS Part # PMK1	\$ 127.29	\$ 1,782.02
15	4PT FIB MED CONV/2SFP/PS/NEMA4 NYS Part # NetwaySP4WP	\$ 997.51	\$ 14,962.59
1	Dell R740XD A, Dual Xeon Bronze 3104 Processor, Dual PSU, 32GB RAM, Windows 2016 Server STD, OS 2X1TB HDD (RAID1), Storage 40TB (RAID5) DVD-RW Drive, Keyboard and Mouse. NYS Part # NVR-R-2-2-80TB	\$ 22,992.61	\$ 22,992.61
1	USB JOYSTICK/KEYBOARD CONTROLLER. NYS Part # JS-DCZ	\$ 902.61	\$ 902.61
1	Panasonic Joystick Support License	\$ 144.28	\$ 144.28
1	Direct Burial Outdoor Rated Cat6 Cable 500' Box	\$ 186.24	\$ 186.24
Total Equipment:			\$ 87,669.55
Implementation Materials:			\$ 750.00
Professional Implementation Services:			\$ 165,239.89
TOTAL SYSTEM INVESTMENT:			\$ 253,659.44
TOTAL INSTALLATION AFTER MUNICIPAL MARKET DISCOUNT:			\$222,750.00
ANNUAL OPTIONAL MAINTENANCE AGREEMENT:			\$ 16,867.00
Grand Total with Optional Annual Maintenance Agreement:			\$ 239,617.00

The current NYS OGS price list contains equipment which has not yet been updated. Any proposed equipment listed on the published OGS price list may be replaced with current manufacturer's part numbers available at the time of purchase.



Prepared For:
 Michael Kohut
 Mayor
 Village of Haverstraw
 40 New Main Street
 Haverstraw, NY 10927
 845-429-0300
Michael.kohut@vohny.com

Prepared By:
 John Dale
 Account Manager
 LINSTAR Inc.
 430 Lawrence Bell Drive
 Buffalo, NY 14221
 845-467-3901
John.dale@linstar.com

Quantity	Description	Unit Price	Extended Price
1	TEST EXISTING SYSTEM WITH OTDR AND POWER METER FROM HEAD END AT FORMER VILLAGE HAVERSTRAW PD 25 FAIRMOUNT, TO CAMERAS 2, 3, 4, 5, 6, 8, 12, 14, 16 FOR DAMAGE TO CABLE AND CONNECTIONS AT EACH UTILITY POLE.		
1	FURNISH TWO SPLICING TECHNICIANS, BUCKET TRUCK, PICKUP TRUCK, OTDR POWER METER AND PROVIDE TEST RESULTS IN ELECTRONIC FORM.		
1	LINSTAR TO INSPECT ALL 15 PTZ CAMERAS. CUSTOMER TO PROVIDE BUCKET TRUCK W DRIVER FOR INSPECTION		
Total Equipment:		\$	-
Implementation Materials:		\$	0.00
Professional Implementation Services:		\$	17,336.73
TOTAL SYSTEM INVESTMENT:		\$	17,336.73

Notes/Terms:

NY State Contract #PT68825 Group 77201 Solicitation #23150

LINSTAR, A Division of Identisys, Inc.

Licensed by the NY State Department of State #12000071720

Shipping: FOB shipping point and prepaid

Payment: Net 30 days

Progress billings may apply in 30 day increments. See Progress billing terms.

Balance due upon completion and signing of Final Acceptance form.

Prices valid for 30 days

Date: February 18th, 2022



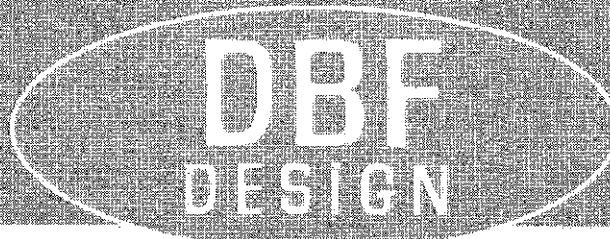
SOCIAL MEDIA MARKETING AND MANAGEMENT

Social Media Management

- Social Media Manager (SMM) will create 3 posts per week to be posted to Instagram and Facebook. Posts will go live on Monday, Wednesday and Friday. Posting may be increased in the event of an upcoming event that should be heavily promoted - ex. A daily countdown to the Haverstraw Food Crawl event in the preceeding week.
- Subject and images for at least 2 of the 3 weekly posts will be provided to the SMM by the Village's liaison. SMM will write the copy for the posts, professionally edit the images in Adobe Photoshop to visually optimize them and format them to the requirements of the social media platforms, choose appropriate hastags and post to platforms.
- SMM will choose subject and source (via internet or original photos) images for 1 post per week, ex. History of Haverstraw, a feature where a short "fun fact" blurb about Village history will be posted along with appropriate images, such as a post on the infamous Haverstraw Mudslide.
- SMM will respond to comments and direct commentors to appropriate person/office to answer any questions they may have that cannot be answered by SMM.
- In order to grow the Village's platform and expand their reach and community engagement, SMM will engage with commentors on posts on Instagram and Facebook, like, follow and comment on relevant accounts' posts to engage with them on Instagram and Share Village posts to local community groups on Facebook.

Photography & Photo Editing

- SMM will take original photos for 1 post per week as needed
- All photos, original and provided, will be edited in Adobe Photoshop to ensure maximum visual engagement.
- If the Village chooses, SMM will attend and photograph an event for the creation of a series of posts about the event for a seperate fee.



PHOTOGRAPHY AND PHOTO EDITING

Photography & Photo Editing

- SMM will take original photos for 1 post per week as needed
- All photos, original and provided, will be edited in Adobe Photoshop to ensure maximum visual engagement.
- If the Village chooses, SMM will attend and photograph an event for the creation of a series of posts about the event for a separate fee.

GRAPHIC DESIGN

Social Media Specific Original Graphics

- SMM will create 2 original Infographics per month to be posted to the Village's Social Media Pages, ex. "Did you know...?" posts, which would present a fact about the Village in an engaging, visual graphic format.

PRICING

Social Media Marketing and Management	\$500
Photography and Photo Editing	\$250
Graphic Design	\$250
<hr/>	
Monthly Total	\$1000