

Permit Type	Description	Fees	Requirements
<b>Building</b>	Required for the construction, reconstruction, moving, demolition, structural alteration or change in the use of a building or a structure, the replacement of a roof, windows, or sandblasting	\$50 for the first \$1,000 of estimated cost of construction. \$5 for each additional \$1,000 or fraction thereof	<ul style="list-style-type: none"> <li>• Completed building permit application.</li> <li>• Signed affidavit and copy of home owners insurance, if owner-occupant performing work.</li> <li>• Copy of land or property survey.</li> <li>• Plans or drawings showing details of construction.</li> <li>• If plumbing or electrical work is being performed, we require the name and license number of contactor</li> </ul>
<b>New Construction</b>	Multifamily, Commercial, Manufacturing, and Industrial	• \$200 for the first \$15,000 of estimated cost of construction. \$5 for each additional \$1,000 or fraction thereof	<ul style="list-style-type: none"> <li>• Completed building permit application.</li> <li>• Copy of land or property survey.</li> </ul>
	One or Two Family Residential	• \$100 for the first \$15,000 of estimated cost of construction. \$5 for each additional \$1,000 or fraction thereof	<ul style="list-style-type: none"> <li>• 3 sets of drawings showing details of construction.</li> </ul>
	Structures other than buildings	• \$100 for the first \$15,000 of estimated cost of construction. \$5 for each additional \$1,000 or fraction thereof.	<ul style="list-style-type: none"> <li>• Name and insurance of general contractor showing workmen's compensation and liability.</li> <li>• Name, license number of contactor performing the plumbing and electrical work.</li> </ul>
<b>Building Permit Renewal</b>	Every existing and future building permit shall expire by limitation at the end of six months from the date issued and may be extended for three successive six-month periods.	• 10% of original fee.	
<b>Minor Repairs Permit</b>	Minor building permit for construction cost of \$250 or less or 250 square feet or less.	• \$25.00	<ul style="list-style-type: none"> <li>• Completed building permit application.</li> <li>• Signed affidavit and copy of home owners insurance, if owner-occupant performing work.</li> <li>• Copy of land or property</li> </ul>

			<p>survey.</p> <ul style="list-style-type: none"> <li>• Plans or drawings showing details of construction.</li> <li>• If plumbing or electrical work is being performed, we require the name, license number and copy of workmen compensation and liability insurance of contactor.</li> </ul>
<b>Fence Permit</b>	<p>A solid fence not more than 4 1/2 feet in height is permitted along any lot line.</p> <p>Any such solid fence over such height is permitted, provided that it is set back from the lot line a distance equal to 2/3 its height. A nonsolid fence not more than six feet in height is permitted along any lot line.</p>	<ul style="list-style-type: none"> <li>• \$25.00</li> </ul>	<ul style="list-style-type: none"> <li>• Completed fence permit application.</li> <li>• Copy of land or property survey.</li> </ul>
<b>Swimming Pool Permit</b>	<p>Contact the building department for details on the Zoning Code Regulations (245-22).</p>	<ul style="list-style-type: none"> <li>• \$50.00</li> </ul>	<ul style="list-style-type: none"> <li>• Completed building permit application.</li> <li>• Copy of land or property survey.</li> </ul>
<b>Sign Permit</b>	<p>Contact the building department for details on the Zoning Code Regulations (245-13).</p>	<ul style="list-style-type: none"> <li>• \$50.00</li> </ul>	<ul style="list-style-type: none"> <li>• Sketch or drawing indicating the size, colors, and proposed material being used.</li> <li>• Completed application to the Architectural Review Board that meets the last Thursday of every month @ 7:00 pm.</li> </ul>
<b>Certificate of Occupancy</b>	<p>Contact the building department for details on the Code Regulations (137-3).</p>	<ul style="list-style-type: none"> <li>• \$50.00</li> </ul>	
<b>Certificate of Re-Occupancy</b>	<p>Prior to allowing any vacated unit within the village to be reoccupied an inspection must be made to ensure that the premises are in clean and good repair.</p>	<ul style="list-style-type: none"> <li>• \$10.00</li> </ul>	<ul style="list-style-type: none"> <li>• Dwelling or unit must be in move in conditions, painted, floors and carpets cleaned, all holes and cracks filled and repaired, smoke detectors working</li> </ul>