

INCORPORATED  
**VILLAGE OF HAVERSTRAW**

**Application for Public Access to Records**

To records access officer

I hereby apply to inspect the following records

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\_\_\_\_\_  
Name of Agency

\_\_\_\_\_  
Address

\_\_\_\_\_  
Representing

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**FOR AGENCY USE ONLY**

APPROVE \_\_\_\_\_  
Signature of Dept. Head

Date \_\_\_\_\_

DENIED \_\_\_\_\_

Record of which this agency is Legal Guardian cannot be found

Records is maintained by this agency \_\_\_\_\_

NOTICE: YOU HAVE THE RIGHT TO APPEAL A DENIAL OF THIS APPLICATION TO THE HEAD OF THIS AGENCY

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

\_\_\_\_\_  
Address

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
Judith R. Curcio, Village Clerk

\_\_\_\_\_  
Date