

The minutes of the Regular Meeting of the Village of Haverstraw Board of Trustees on Wednesday January 22<sup>nd</sup>, 2014, beginning at 8:00 PM.

## PLEDGE OF ALLEGIANCE

ROLL CALL	Trustee Batista	- Present
	Trustee Bueno	- Present
	Trustee Watson	- Present
	Trustee Dominguez	- Present
	Mayor Kohut	- Present

Mayor Kohut: The Mayor opened the meeting with the first Public Participation inviting the public to ask questions or make comments.

With no input from the public, the Mayor announced that there would be a Public Hearing regarding the National Flood Insurance Map and requested a motion to open the Public Hearing.

### RESOLUTION #14-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

The Mayor then invited Counselor Jay Hood, Jr., Village Attorney, to present the information to the public.

Jay Hood, Jr., Esq.: Counselor Hood explained that approving the National Flood Insurance Map would allow the Village to continue receiving flood insurance at the Federal rates. He then mentioned that this insurance is to regulate any building within the flood zone and if the Village does not take this step it would be eliminated from the program.

Mayor Kohut: The Mayor inquired if this program makes adjustments when any adjustments are made by FEMA.

Jay Hood, Jr., Esq.: Counselor Hood responded that the Village is not adopting this program at any specified level at the present time, explaining that this is basically a preliminary step that must be taken.

With no input from the public, the Mayor entertained a motion to close the Public Hearing.

### RESOLUTION #15-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

Mayor Kohut entertained a motion to approve the legislation as proposed.

### RESOLUTION #16-2014

Motion by: Emily Dominguez  
Seconded by: Terence Watson, Jr.  
Motion Carries: All

Mayor Kohut:

## **REPORTS OF VILLAGE OFFICIALS**

**VILLAGE ATTORNEY, Jay Hood, Jr.:** Counselor Hood had nothing further to report.

**VILLAGE TREASURER, Judith Curcio:** Ms. Curcio gave the following report for the months of October, November and December, 2013:

REVENUE	\$ 533,000.00
DISBURSEMENTS	\$1.6 MILLION

Ms. Curcio had nothing further to report.

**MAYOR'S REPORT, Mayor Kohut:** The Mayor received an application from GDC for the use of 2 Dr. Girling Drive as an auto repair shop.

Mayor Kohut entertained a motion to refer this application to the Planning Board for review and determination.

RESOLUTION #17-2014

Motion by: Rafael Bueno  
Seconded by: Emily Dominguez  
Motion Carries: All

The Mayor then proceeded to schedule a Public Hearing on this matter for Tuesday, February 18<sup>th</sup>, at 8:05 PM, presuming documentation is received from the Planning Board.

Mayor Kohut entertained a motion to schedule a Public Hearing for use of 2 Dr. Girling Drive, as stated above.

RESOLUTION #18-2013

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

The Mayor reported that the time has come to forward applications for the Community Development Block Grants to the County for review. He announced the following organizations that have sent applications to the Village for this grant:

- 1) Big Brothers, Big Sisters - \$25,000.00 for their JUMP Program.
- 2) Village of Haverstraw – for continuation of the sidewalk program in the amount of \$125,000.00.
- 3) Village of Haverstraw – \$25,000.00 for a memorial park on Clinton Street.

Mayor Kohut entertained a motion to forward the above applications to the County for their approval.

RESOLUTION #19-2014

Motion by: Francisco Batista  
Seconded by: Rafael Bueno  
Motion Carries: All

The Mayor announced that it is necessary for the Village to put out a Request for Interest (RFI) for the restaurant located in Emeline Park. A walkthrough will be held on Tuesday, February 18<sup>th</sup> and Thursday, February 20<sup>th</sup>. All requests must be submitted by February 27<sup>th</sup> at the Village Hall.

Mayor Kohut entertained a motion for Counselor Hood to prepare an RFI to go out and be returnable on February 27<sup>th</sup>.

RESOLUTION #20-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

Mayor Kohut entertained a motion to raise the fees for summer camp by \$25.00 for each category.

RESOLUTION #21-2014

Motion by: Emily Dominguez  
Seconded by: Francisco Batista  
Motion Carries: All

At this time, the Mayor continued with the Village Reorganization process as follows:

Chairman – Planning Board	Tom Watson Sr.	1 year
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Mayor Kohut entertained a motion to that effect.

RESOLUTION #22-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

Zoning Board	Jose Hilario	5 years
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Mayor Kohut entertained a motion to that effect.

RESOLUTION #23-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

Chairman – Zoning Board	Edwin Rivera	1 year
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Mayor Kohut entertained a motion to that effect.

RESOLUTION #24-2014

Motion by: Rafael Bueno  
Seconded by: Emily Dominguez  
Motion Carries: All

Architectural Review Board	Richard Santiago	3 years
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Mayor Kohut entertained a motion to that effect.

RESOLUTION #25-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno

Motion Carries: All

Chairperson – ARB

Jean Gitlin

1 year

Mayor Kohut entertained a motion to that effect.

RESOLUTION #26-2014

Motion by: Emily Dominguez

Seconded by: Terence Watson, Jr.

Motion Carries: All

Mayor Kohut entertained a motion to authorize the leasing of the Village parcel adjacent to 2 Dr. Girling Drive to GDC at a fee of \$400.00 per month.

RESOLUTION #27-2013

Motion by: Rafael Bueno

Seconded by: Emily Dominguez

Motion Carries: All

The Mayor received a request from DPW employee Matt Downen for a Leave of Absence starting January 22<sup>nd</sup> through July 16<sup>th</sup>, in order to attend police training, with the hope that he will be hired by the Clarkstown Police Department.

Mayor Kohut entertained a motion to that effect.

RESOLUTION #28-2014

Motion by: Rafael Bueno

Seconded by: Emily Dominguez

Motion Carries: All

The Mayor reported that the building that burned at 78 Sharp Street has been causing problems for the Village for some time. The Village has now received a proposal from SPECTRUM, an asbestos removal company, to remove asbestos from the building at a cost of \$4,375.00 plus \$600.00 per day for air monitoring.

Mayor Kohut entertained a motion to approve SPECTRUM for asbestos removal as stated above.

RESOLUTION #29-2014

Motion by: Emily Dominguez

Seconded by: Francisco Batista

Motion Carries: All

The Mayor requested approval of the Board to sign an agreement with the Town of Haverstraw, regarding Reachout, in the amount of \$20,000.00

RESOLUTION #30-2014

Motion by: Francisco Batista

Seconded by: Rafael Bueno

Motion Carries: All

The Mayor announced that the Village Clerk was able to obtain an approximate \$36,000.00 grant from the State of New York for digitizing the Building Department records with an award to General Code in the amount of \$29,214.00 for scanning and \$6,027.00 for upgrading the existing laser fiche system and training.

Mayor Kohut entertained a motion to accept the grant to be used as stated above.

RESOLUTION #31-2014

Motion by: Emily Dominguez  
Seconded by: Francisco Batista  
Motion Carries: All

The Mayor announced that the position of Parking Enforcement Aide – PT requires reclassification to Parking Enforcement Aide – less than full time.

Mayor Kohut entertained a motion to reclassify one Parking Enforcement Aide position as stated above.

RESOLUTION #32-2014

Motion by: Francisco Batista  
Seconded by: Emily Dominguez  
Motion Carries: All

The Mayor then reported the following budget adjustments for approval by the Board:

<u>DEPARTMENT</u>	<u>ACCOUNT #</u>	<u>INCREASE</u>	<u>DECREASE</u>
Justice Court	A1110.11	\$4,042.91	
Clerk/Treasurer Office	A1410.11	4,799.97	
Reach Out	CM1421.1	236.03	
Recreation	A7140.1	236.03	
Building Dept.	A3620.1	3,094.86	
DPW Laborers, etc.	A5110.1	8,169.27	
DPW Administration	A5010.1	5,460.50	
OT Contingency	A1990.41		\$26,039.56

Mayor Kohut entertained a motion to approve the above budget adjustments as stated.

RESOLUTION #33-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

The Mayor announced the rescheduling of the second February meeting from February 17<sup>th</sup>, Presidents Day holiday, to February 18<sup>th</sup> and also to schedule the annual Grievance Meeting for 5:00 to 9:00 PM that same night.

Mayor Kohut entertained a motion to that effect.

RESOLUTION #34-2014

Motion by: Emily Dominguez  
Seconded by: Rafael Bueno  
Motion Carries: All

The Mayor had nothing further to report.

**Mayor Kohut:**  
**REPORTS OF STANDING COMMITTEES**

**FIRE & ORDINANCES** – Trustee Rafael Bueno: Trustee Bueno had nothing to report.

**PUBLIC WORKS, BUILDINGS & GROUNDS** – Trustee Terence Watson: Trustee Watson reported that the DPW has been cleaning up after the three snow storms that hit the Village, the road crew has been filling potholes throughout the Village, the staff has been keeping up with maintenance on the snow equipment, and street signs have been installed throughout the Village wherever needed.

Trustee Watson had nothing further to report.

**YOUTH & FAMILY SERVICES** – Deputy Mayor Francisco Batista: Deputy Mayor Batista had no report at this time.

**BUILDINGS & CODE ENFORCEMENT** - Trustee Emily Dominguez: Trustee Dominguez read the following report for the period of January 6<sup>th</sup> through January 17<sup>th</sup>, 2013:

Rental registrations	-	0
Municipal searches	-	0
Miscellaneous inspections	-	105
Construction inspections	-	3
Complaints	-	17
Violations & tickets	-	11
Bldg. Permits/C.O.'s	-	3

Trustee Dominguez had nothing further to report. She did, however, ask that everyone obey the rules for overnight parking in the Village, which are in effect until the end of March.

The Mayor mentioned that the Building Inspector Ruben Berrios will be out indefinitely due to hip surgery. In the meantime, people should contact Ralph Bueno Jr. or Patrick McNamee.

**MINUTES:** The Mayor presented the minutes of the Regular Meetings of November 4<sup>th</sup>, November 18<sup>th</sup>, December 2<sup>nd</sup> and the Special Meeting of November 25<sup>th</sup>.

Mayor Kohut entertained a motion to approve the minutes stated above.

**RESOLUTION #35-2014**

Motion by: Emily Dominguez  
Seconded by: Francisco Batista  
Motion Carries: All

Mayor Kohut:

**OLD BUSINESS**

None.

Mayor Kohut:

**NEW BUSINESS**

**Mayor Kohut:**  
**2<sup>nd</sup> PUBLIC PARTICIPATION**

Mayor Kohut: With no further business to be conducted by the Board, the Mayor entertained a motion to adjourn the meeting.

Mayor Kohut entertained a motion to that effect.

RESOLUTION #36-2014

Motion by: Emily Dominguez  
Seconded by: Francisco Batista  
Motion Carries: All

Respectfully submitted by,

Beverly A. Swift  
Senior Steno Clerk  
February 7, 2014